



MOTIONS APPROVED

1. Motion to approve the Board Agenda as amended
2. Motion to approve the June 26, 2007
3. Motion to approve Payroll expenditures
4. Motion to approve General Fund #0010 expenditures
5. Motion to approve Construction Bond Fund '88 #3020 expenditures
6. Motion to approve Capital Project Fund 2005 #3070 expenditures
7. Motion to approve Gift Fund #6010 expenditures
8. Motion to approve Resolution 2007-04 - Surplus Computer Equipment
9. Motion to approve the Seattle annexation agreement in concept and direct the staff to draft a written agreement with the City of Seattle
10. Motion to change the time of the August Board meeting from 5pm to 6pm

CALL TO ORDER

Secretary Lucy Krakowiak called the meeting to order at 5:07pm.

PUBLIC COMMENT

Michael Nelson said libraries are extremely important to his program as a candidate for King County Council (8th district). He said that the key is to unlock the library doors so people can come in and gain knowledge at their convenience. He said he likes the idea of a 24-hour society, noting that some people work nights and can't get to the library before it closes. Because many people are unemployed and Washington has a minimum wage, he suggested a hiring freeze at all levels of government so people with problems getting work can be hired as library helpers. He further suggested that these helpers can open the doors at the libraries, shelve books and do the work of pages. He explained that this could save money if done before hiring staff at higher wages. In addition, he said things are getting better at the Burien Library with the trees growing up and shading the parking areas. He mentioned that more trees are needed on the west side of the Boulevard Park Library.

Noting the mention of the Kenmore Library Advisory Board in the July Director's report, Barbara Spindel expressed concern about the increasing emphasis she sees being placed on local library advisory boards. She acknowledged that library advisory boards have existed at KCLS for some years, but said they appeared to have little public importance and that she'd heard no references to or input from them at KCLS meetings prior to 2007. When the Director sought community involvement, she said it was done through the Friends groups, with an assistant director attending their regular meetings. She said she was surprised to see a "Public Involvement in KCLS Communities" document online several months ago reiterating what Bill Ptacek said at the March Board meeting – that Friends Groups provide financial support and library advisory boards (appointed by cities) could provide input to the KCLS Board and staff. She added that Bill Ptacek had said that library advisory boards would receive "special attention" from KCLS. She reiterated that she had voiced objection to this new emphasis at that time, since advisory boards could only be formed by cities. As a citizen in an unincorporated area of the County, she said she pays her share of library taxes and has concerns about her library. She said she was pleased when LeRoy McCullough suggested KCLS think about library advisory board involvement in areas not affiliated with cities, but noted that she has seen no discussion or follow-up to this issue. She said she doesn't believe there are many libraries in the System in this position, but said she thinks the problem should be addressed. She expressed hope that a Library System set up as a rural library district and continues to be governed as one, would value its rural citizens' opinions as highly as those of its urban citizens. She asked the Board to find a way to provide unincorporated areas with equal representation.

Margaret Nelson said she makes it a point to read all of the articles in the Board packets, but said they don't always include all of the articles. She quoted Bill Ptacek from a June 20, 2007 article in the Snoqualmie Valley

Records saying, "The library is the heart of this community." She went on to say that upon visiting the Woodmont Library, she found that the shelves and books were gone and that there was only a desk for a librarian, a computer and a couple of holds trucks. In addition, where there had been a normal community bulletin board, was a blank space, despite the fact that people were clearly expected to come into the library. She asked why KCLS would take down the bulletin board when the library was still open. She said she was told she could post anything on the bulletin board because staff had nothing to put up. She suggested that all libraries have this version of Way-Finding; that bulletin boards are about finding out what's going on and doesn't need to be stuck in the corners of the libraries. She said bulletin boards should be for more than just library-only items and asked Greg Smith to put them in all the libraries. She went on to explain that the Woodmont Library was shut as of July 27, with patrons being forced to go several miles away to the Des Moines Library. She asked why KCLS hasn't brought in a bookmobile or picked a storefront for a temporary library as was done in the early 1990s. She said doing so would allow the community to come and meet and truly be the heart of the community.

APPROVAL OF THE AGENDA

Richard Eadie moved approval of the agenda. Jessica Bonebright seconded and the motion passed unanimously.

APPROVAL OF THE MINUTES

There having been no changes to the draft June 26, 2007 minutes, they were deemed approved.

FINANCE REPORT

Bill Ptacek reviewed current finances noting June expenditures were \$6.1 million, versus a monthly budget average of \$7.2 million. He said the 2007 expenditures budget has been increased from \$86,232,388 to \$86,476,264 reflecting the Board-approved budget revision in June. Year-to-date expenditures are \$38.1 million (44.1% of the budget versus 50% of the year completed). This compares to June year-to-date expenditures in 2006 of \$37.7 million. The following General Fund items were called out:

- **Communications:** Expenditures show a net credit of \$92,000 due to receipt of an eRate reimbursement of \$187,000. KCLS budgeted for \$350,000 of eRate reimbursements in 2007; total receipts to-date are \$242,000.
- **Professional Services:** Expenditures costs billed to-date for work performed by Berk & Associates for the Renton Public Library (RPL) cross-use study are just under \$24,000. These costs are being split with RPL.
- **Capital Materials:** Expenditures of \$44,280 represent the annual renewal payment of KCLS' online subscription to Rosetta Stone language learning service.

June revenues were \$1.0 million bringing year-to-date revenues to \$43.3 million (52.3% of budget). He pointed out that KCLS received \$56,000 in leasehold excise taxes and \$20,000 in timber revenues (about 70-80% of budget in these categories). Credit card payments were 25.7% of the month's receipts for fines and lost materials, which is slightly below May's rate.

Expenditures in the 302 Fund for June were \$140,000 with the largest item being a semiannual payment on the Mercer Island capital lease (which will be completed in 2009).

Expenditures in the 307 Capital Project Fund 2005 were \$1.3 million with the largest items being construction progress payments on the expanded Covington Library (\$537,000), the demolition of the Puget Sound Educational Service District (PSESD) building in Burien (\$195,000), a progress payment for the new Snoqualmie Library (\$169,000) and permits on the Woodmont Library expansion (\$100,000). Bill Ptacek noted that KCLS began renovation at the Woodmont Library, which resulted in the closure of the library because of the nature of the work. He explained that KCLS tried to bring a trailer on site to provide temporary service; however, the City of Des Moines would not grant an occupancy permit because the trailer did not meet accessibility requirements. In addition, he said KCLS tried to lease a small site nearby, but the City required an additional bathroom be built before they would grant a permit. Year-to-date spending is at \$5 million (14.5% of budget).

PAYMENT OF BILLS

Richard Eadie moved approval of Payroll Expenditures in the amount of \$2,161,824.23; Checks June 1-15th Chk#150191-151253; 136552-136726 and June 16-30th Chk#151254-152308; 136727-136903. Jessica Bonebright seconded and the motion passed unanimously.

Jessica Bonebright moved approval of General Fund #0010 Expenditures June 2007 in the amount of \$6,478,490.17; (Travel Advances) Chk #834-836, (6/6) Chk #104337-104399; 104402-104423, (6/8) Chk #104424-104438; 104439-104509, (6/11) Chk #104514-104538, (6/12) Chk #104556-104557, (6/14) Chk #104558-104610; 104612-104617, (6/15) Chk #104624-104672, (6/19) Chk #104676-104679; 104680-104690; 104691-104698, (6/20) Chk #104703-104738; 104742-104809; 104810-104815, (6/21) Chk #104818-104837, (6/25) Chk #104842, (6/26) Chk #104843-104896; 104897-104938, (6/27) Chk #104948-105019, (6/28) Chk #105020-105080; 105081-105093, (6/29) Chk #105096-105151; 105152, (7/3) Chk #105153-105205; 105206-105216; 105217-105220, (7/5) Chk #105221-105222, (7/9) Chk #105369-105381, (7/11) Chk #105443-105507, (7/12) Chk #105508-105542, (7/13) Chk #105545, (Voids) Chk #105217; 105219; 105372. LeRoy McCullough seconded and the motion passed unanimously.

LeRoy McCullough moved approval of Construction Bond Fund '88 #3020 Expenditures June 2007 in the amount of \$140,713.22; (6/5) Chk #104332-104333, (6/19) Chk #104699-104700. Richard Eadie seconded and the motion passed unanimously.

Richard Eadie moved approval of Capital Project Fund 2005 #3070 Expenditures for June 2007 in the amount of \$1,297,379; (6/5) Chk #104334-104336, (6/6) Chk #104400-104401, (6/8) Chk #104510-104513, (6/11) Chk #104539-104555, (6/14) Chk #104611, (6/15) Chk #104673-104675, (6/19) Chk #104701-104702, (6/20) Chk #104741, (6/21) Chk #104816; 104817, (6/22) Chk #104841, (6/27) Chk #104939-104947, (6/28) Chk #105094, (6/29) Chk #105095, (6/13) Chk #105546. Jessica Bonebright seconded and the motion passed unanimously.

Jessica Bonebright moved approval of Gift Fund #6010 Expenditures for June 2007 in the amount of \$2,907.70; (6/14) Chk #104618-104623, (6/20) Chk #104739-104740, (6/21) Chk #104838-104840, (6/13) Chk #105547. LeRoy McCullough seconded and the motion passed unanimously.

RESOLUTION 2007-04 - SURPLUS COMPUTER EQUIPMENT

Bill Ptacek explained that this was a standard surplus resolution, which the Board is scheduled to approve on a quarterly basis. *LeRoy McCullough moved approval of Resolution 2007-04. Jessica Bonebright seconded and the motion passed unanimously.*

SEATTLE ANNEXATION AGREEMENT

After explaining that the City of Renton has approved an annexation agreement with KCLS, Bill Ptacek presented the analysis of the City of Seattle's counterproposal regarding annexation. Under the agreement reached with the City of Renton, KCLS would pay Renton the pro rata share of bond-generated tax dollars and also their pro rata share of the net capital assets of the system (based on the assessed value). If both the Fairwood and Skyway (West Hill) potential annexation areas were annexed into Renton the net amount to be paid to Renton based on this methodology at current assessed value figures is \$3.2 million (or 47.8% of the amount budgeted for those projects in the Capital Plan).

If the same methodology were applied to the City of Seattle for the North Highline potential annexation, which includes the White Center, Boulevard Park and Greenbridge libraries, the net amount to be paid to Seattle for would be \$900,000 (or 20.68% of the amount budgeted for those projects in the Capital Plan). Their counterproposal, which calls for a fixed payment amount of \$2 million represents 45.5% of the amount budgeted for related projects in the Capital Plan. Using this basis of comparison, the agreements are roughly equal.

Bill Ptacek also explained that staff members who head up annexation efforts at the King County Executive's Office informed KCLS staff that the North Highline annexation area is still in flux between Seattle and Burien and that the City of SeaTac has expressed interest in annexing the Boulevard Park area. In the event that Seattle does not annex all of the potential annexation area, Bill Ptacek explained that an adjusted fixed payment schedule was developed dependent on the amount of KCLS' service area annexed to Seattle, based on assessed value. Bill Ptacek also said that in response to a request from Jessica Bonebright, Seattle has agreed that the \$2 million payment will be invested in library facilities. Lori Robinson commented that it would be useful for patrons to have more of an overview or understanding of this information, as they are not privy to discussions at the Finance and Planning committee meetings. Barbara Spindel added that an informational summary would be appreciated. Richard Eadie noted that this information has been discussed by the Board previously. Lucy Krakowiak told them their comments would be taken under consideration. *Jessica Bonebright moved to approve the Seattle annexation agreement in concept and direct the staff to draft a written agreement with the City of Seattle. Richard Eadie seconded and the motion passed unanimously.*

